Team Scorecard
+ Host Sheet

Team	Round 1	Round 2	Round 3	Round 4	Total

Your 60-minute party plan

0–10	Arrival game: Find the Guest Who
10–25	Team Trivia in teams of 4–6
25–35	Category Sprint + Five-Word Film
35–50	Gift exchange or desk-decorating judging
50–60	Party Awards + group photo

Work-safe rule: anyone may pass on any prompt, no questions asked.